

TRANSLATION QUOTE FORM

To obtain a quote for translation; complete the information on this form and submit with your documents to ACEI by email: translations@acei-global.org

[Otherwise, FAX: 310.275.3528 or MAIL this form with your documents to: ACEI 9461 Charleville Boulevard, Box 188, Beverly Hills, CA 90212, USA.]

Section A: Personal Information			
Name:			
	(Last/Family/Surname)	(First Name)	(Middle Name)
Mailing Address:			
	(Street/P.O.Box#)	(Apt./Unit/Flat/Suite#)	
	(City)	(State/Province)	(Zip Code)
	(Country)		
Tel: ()		Fax: ()	
Email:			
	Specify Language of Document: _____		

Section B: RUSH Service [optional]		
<input type="checkbox"/> Yes, 3 Business Day Rush	<input type="checkbox"/> Yes, 1 Business Day Rush	<input type="checkbox"/> No, I want Standard Processing 7 Days

Section C: Shipping & Handling [required]	
The shipping/mailling/handling fee of the translation once completed is an additional cost and not included in the cost quoted for the translation. Please select the method you wish to have the official translation returned to you.	
<input type="checkbox"/> Standard Mail (USPS)	\$ 20.00 min.*
<input type="checkbox"/> United Parcel Service (UPS Domestic)	\$ 50.00 min.*
<input type="checkbox"/> United Parcel Service (UPS International)	\$ 80.00 min.*
* Mailing/delivery fees listed are the minimum fees for each type of mailing. Certain delivery locations/regions will require additional fees for mail. Applicants will be notified of the additional postage fee once documents and application are on file.	

